

Oklahoma: Achievement Through Collaboration & Technology Support
ACTION PLAN GUIDELINES

A required application activity for each OK-ACTS participant is the development of an Action Plan designed to make *one* of the ten practices of the IDEALS operational in their school.

Please follow these guidelines in completing and submitting your Action Plan to the OK-ACTS program:

1) Select **ONE** of the ten practices of high achieving schools (IDEALS). These are located behind the tab labeled PRACTICES in your Leadership Seminar folder OR in your desktop folder of your laptop computer.

2) Follow the 3-Step Action Plan Format seen on the rubric.

This should be done in narrative form, typed and double-spaced with a cover page with your name and your school, district and county name. These will be read in a blind review so *please do not use the name of your school, district, city or county in the body of the plan.*

STEP 1: Supportive Evidence

In this section, specifically state an issue you would like to address at your school and which one of the ten practices it applies to. You should explain the current way the practice is enacted in your school.

STEP 2: Obstacles

In this section, specifically explain the factors which keep you from more completely engaging in the practice.

STEP 3: Action Planning

In this section, explain how you plan to overcome the obstacles.
What role will technology play in your action plan?

3) The Action Plan is due based on which OK-ACTS Leadership Seminar attended:

4) Upon completion of the Action Plan, please mail or email to OK-ACTS:

MAIL: Jean Cate

EMAIL:

University of Oklahoma-OK-ACTS
640 Parrington Oval, Old Science #308
Norman, Oklahoma 73019

jcate@ou.edu

Still have questions? Contact us:

Randy Averso 405-325-4420 randya@ou.edu

Jean Cate 405-325-0547 jcate@ou.edu